

Date:

To
The Secretary,
Board of Intermediate Education,
Andhra Pradesh, Hyderabad.

Sir,

Sub: Issue of **Migration Certificate/ Duplicate Mark Memo**
/True extract of Marks/Transcripts/ 1st Year / 2nd Year
– Request - Reg.

NAME OF THE CANDIDATE :

HALL TICKET NO., MONTH & YEAR :

COLLEGE WHERE STUDIED WITH ADDRESS :

CHALLAN AMOUNT & DATE

PURPOSE :

ADDRESS IN CAPITAL LETTERS
WITH PIN CODE NUMBER :

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Yours faithfully,