



5. Details of corpus fund amount paid :

S.No	FDR No. & date	Amount	Bank drawn	Maturity date

(Copies of the F.D.Rs. should be enclosed)

6. Whether the society resolved to shift the college (If yes, resolution copy signed by the entire governing body with reasons for shifting should be enclosed) : Yes / No

7. i) State the purpose of shifting of junior college:

ii) Whether shifting is in same locality : YES / NO

8. i) Distance between existing & proposed places: \_\_\_\_\_ KM

ii) Name of the proposed shifting place :  
with H.No.

iii) Habitation code

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iv) Postal address with pin code :

v) Assembly segment No. & name :

vi) Revenue division :

vii) Revenue Mandal :

viii) District :

**SECTION – B (Academic Information)**

9. a) No. of High Schools existing in the Mandal

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b) Information of junior colleges existing in the Mandal or in case of Municipal Corporation areas details of junior colleges existing within a radius of 2 KM have to be provided:

Name of the junior college	Co-edn. / Girls	Distance from the proposed college
1.		
2.		<i>Enclose the details in a separate sheet</i>

**SECTION – C (Financial Information)**

9. Inspection fees to be paid:

<i>Sl. No.</i>	<i>Area</i>	<i>Inspection Fee</i>	<i>Inspection Fee, the Mgt. having more than 5 Jr. colleges</i>
a	Municipal Corporation / G.H.M.C. Areas	Rs. 23,000/-	Rs. 30,000/-
b	Municipalities	Rs. 18,000/-	Rs. 25,000/-
c	Gram Panchayats (other than a, b above)	Rs. 7,000/-	Rs. 10,000/-

**No refund shall be made in any case:**

Details of DD towards inspection fee for shifting of private jr. colleges for the academic year 20 -20 :  
*in favour of the Secretary, Board of Intermediate Education, A.P., Hyderabad*  
 Enclose original DD to the first copy of the filled in application and Xerox copy of the DD to another set of application

DD No. \_\_\_\_\_

Date: \_\_\_\_\_

Amount: Rs. \_\_\_\_\_

Name of the \_\_\_\_\_

Issuing Bank : \_\_\_\_\_

**SECTION – D (Land)**

10. Extent of land provided for playground to the college by the society at the new place : Extent of land:  
 (A minimum of 2 acres of land is to be provided) Place District
11. Whether the land is owned by the society for the **proposed** place of the college? : Yes / No  
 (Copies of the registered documents should be enclosed)
12. Whether the sketch plan of the land drawn by a licensed architect giving dimensions and details of survey / patta numbers, name of the place, district etc. is certified by the concerned MRO? : Yes / No
13. Distance of the land from the proposed college :

**SECTION – E (Building)***(To where the college is proposed to be shifted)*

14. Whether the proposed building is owned by the society? : Yes / No  
*(Registered documents showing the title of the ownership in the name of the Society / College may be enclosed)*
15. Whether permission(s) from Municipality / Corporation / Gram Panchayat for constructing the own building is enclosed along with plan(s). : Yes / No
16. If the building is taken on rent, whether a copy of the registered lease deed executed for a period of five years in the name of the Society / College is enclosed? : Yes / No
17. Whether permission from Municipality / Corporation / Gram Panchayat for constructing the rented building is enclosed : Yes / No
18. Total building space (Sq.ft.) earmarked for the proposed junior college as per norms *(A minimum plinth area of 8000 Sq.Ft. is to be provided for a college with 2+2 sections)* :
19. a. Whether the plan of the building drawn to scale by licensed architect approved by the competent authority and also certified by the Principal of a nearby Govt.Jr.College after physical verification is enclosed? *(A copy of the approved building plan by the concerned authorities to be enclosed)* : Yes / No
- b. Details and description of each room with its measurements shall be furnished separately as per the following proforma:

Sl. No	Building No.	Room No.	Dimensions (in feet)	Carpet area (in Sq.ft.)	Purpose for which it is used
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Grand Total				

**Note:** Room numbers and total carpet area mentioned here shall be reflected in the plan.

- c. Whether the building is completed and ready for shifting the junior college? : Complete / Incomplete
- d. Whether there are any institutions existing in the same premises in which the proposed junior college is to be shifted? : Yes / No
- e. If the answer is yes for **20.d.** whether a **No objection certificate** from the competent authority giving permission to start the newly proposed junior college in the same premises is enclosed. : Yes / No

**Note:** 1) *If the private management intends to shift to a premises where other educational institutions are being run, a no objection certificate to run the proposed junior college has to be submitted from the authority which permitted the institution that has been functioning in the same premises.*

2) *The lease deeds for the college buildings shall specifically be executed in the name of the society but not otherwise. The schedule of the property, door numbers, survey numbers and the purpose for which the building shall be used has to be mentioned clearly. All the details given regarding door numbers survey numbers and other details given in the lease deed shall be reflected in the building plan. The existing accommodation shall be clearly demarcated in the building plan. Failure to comply with the above requirements will result in summary rejection of the application.*

**DECLARATION – I**

I .....  
(Name & Designation)

of ..... Society /  
College hereby declare that the details given above are true and correct to the best of my knowledge.

I also understand that in case of particulars furnished are found incorrect at any stage, the sanction accorded is liable to be withdrawn without giving any reasons therefor.

I declare that the college will not be shifted to the proposed place without proper orders from the Board of Intermediate Education.

Signature of the Correspondent /  
Secretary of the Institution / Society

*(Resolution of the society in support of the above declaration should be enclosed)*

**LIST OF ENCLOSURES TO BE SUBMITTED:**

- 01) Copy of college sanction orders issued by the Government / B.I.E.
- 02) Copy of latest affiliation order.
- 03) Copies of F.D.Rs. (Corpus Fund).
- 04) Copy of resolution of the governing body (along with signatures of all the members) with reasons for shifting.
- 05) Copy of the proceedings of DIE approving the Secretary & Correspondent.
- 06) D.D. towards inspection fee.
- 07) Registered ownership / registered lease deed (for five years) for the building.
- 08) Registered ownership / registered lease deed (for five years) for the land.
- 09) Approved building plan and photographs of the building and classrooms with attestation of Principal, Government Junior College.
- 10) Approved plan of land.
- 11) Sanitary certificate issued by Medical Officer / Sanitary Inspector.
- 12) No objection certificate.