

Rs.500/-

**BOARD OF INTERMEDIATE EDUCATION: ANDHRA PRADESH:**  
**HYDERABAD**



**APPLICATION FOR STARTING PRIVATE UNAIDED JUNIOR COLLEGE**  
**FOR THE ACADEMIC YEAR 2011-2012**

*(To be submitted in the O/o. RIOs concerned in duplicate with all enclosures)*

Stamp size  
photo of the  
Secretary /  
Correspondent

**FORM - I**

**SECTION – A (General Information)**

- 1) Name of the proposed junior college
- a) Name of the place with H.No.
- b) Village / town / city / pin code
- c) Revenue Mandal
- c) District
- d) Telephone No. (With STD Code)
- e) Assembly segment No. & name
- f) Habitation code
2. a) i) Name and address of the society proposing to start the college :
- Pin
- ii) Name of the Secretary & Correspondent of the society with phone No.
- iii) No. & date of registration of the society   
*(Copy to be enclosed)*
- b) Brief history of society including bye-laws :  
*(To be enclosed)*
- c) List of members and resolutions of the society for starting the college :

3. Mention whether the proposal is for starting a junior college for women or a Co-educational college : Co-education/Women's College/ Boys college
4. a. Names of the institutions run by society (School / Junior College / Degree Colleges/ Technical Institutions – Strength of students Institution-wise to be furnished separately) :
- b. Strength of Teaching & Non-teaching staff, pass percentage :

**SECTION – B (Academic Information)**

5. Number of High Schools in the Mandal :

6. a) The society has to provide information regarding the existing junior colleges in the Mandal with the following details:

Name of the junior college	Co-edn. / Girls	Distance from the proposed college	Courses / groups	Strength
1.				
2.		<i>Enclose the details in a separate sheet</i>		

- b) The society has to provide information regarding the existing junior colleges within a radius of 2 KM from the location of the proposed junior college with the following details:

Name of the junior college	Co-edn. / Girls	Distance from the proposed college	Courses / groups	Strength
1.				
2.		<i>Enclose the details in a separate sheet</i>		

7. a) Courses and combinations proposed to be started along with medium of instruction in **preferential order** (MPC, BPC, MEC, CEC, HEC etc.) :
- b) Second language(s) proposed (Telugu, Hindi, Urdu etc.) :
8. Is the proposed college located in a tribal area or a rural area (furnish evidence to that effect from the concerned MRO) : Rural / Tribal

**SECTION – C (Financial Information)**

9. a)
- Application fee Rs.500/- & Inspection fee to be paid (As mentioned bellow):**

<i>Sl. No.</i>	<i>Area</i>	<i>Fee for one year</i>
a	Municipal Corporation / G.H.M.C. Areas	Rs. 20,000/-
b	Municipalities	Rs. 15,000/-
c	Gram Panchayats (other than a, b above)	Rs. 6,000/-

Details of DD towards inspection fee for starting of new private jr. colleges for the academic year 2011-12:  
*in favour of the Secretary, Board of*

***Intermediate Education, A.P., Hyderabad***

Enclose original DD to the first copy of the filled in application and xerox copy of the DD to another set of application

DD No.

Date:

Amount: Rs. :

Name of the :

Issuing Bank :


**SECTION – D (Land)**

10. Extent of land provided for play ground to the proposed junior college by the society & place:  
(Entire land provided for playground should be at one place)

<i>Extent of land</i>	<i>Village</i>	<i>Mandal</i>	<i>District</i>

11. Whether the land is owned by the society or is it taken on lease by the society for the proposed college?  
(Copies of the registered documents should be enclosed) : Yes / No
12. Whether the sketch plan of the land drawn by a licensed architect giving dimensions and details of survey / patta numbers, name of the place, district etc., certified by the concerned MRO? : Yes / No
13. Distance of the land from the proposed college :

**SECTION – E (Building)**

14. Whether the proposed building is owned by the society for the proposed college?  
(Registered documents showing the title of the ownership in the name of the Society / College should be enclosed) : Yes / No
15. Whether permission(s) from Municipality / Corporation / Gram Panchayat for constructing the own building is enclosed along with plan(s). : Yes / No

- along with plan(s).
16. If the building is taken on rent, whether a copy of the registered lease deed executed for a period of five years in the name of the Society / College is enclosed? : Yes / No
17. Whether permission from Municipality / Corporation / Gram Panchayat for constructing the own / rented building is enclosed. : Yes / No  
(No Objection Certificate to run the college in the building)
18. Total building space (Sq.ft.) earmarked for the proposed junior college as per norms (A minimum plinth area of 8000 Sq. Ft. is to be provided for four sections in the beginning)
19. a. Whether the plan of the building drawn to scale by licensed architect and also certified by the Principal of a nearby Govt.Jr.College after physical verification is enclosed? : Yes / No  
(A copy of the approved building plan by the concerned authorities to be enclosed)
- b. Details and description of each room with its measurements shall be furnished separately as per the following proforma:

Sl. No	Building No.	Room No.	Dimensions (in feet)	Carpet area (in Sq.ft.)	Purpose for which it is used
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Grand Total				

**Note:** Room numbers and total carpet area mentioned here shall be reflected in the plan.

- c. Whether the latest photograph of the building in which the college will be located certified by the Principal of Government Junior College is enclosed? : Yes / No
- d. Whether a xerox copy of the sanitary certificate from the Municipal Health Officer or Medical Officer of the Primary Health Centre in respect of accommodation is enclosed? : Yes / No
- e. Whether the building is completed and ready to start the proposed junior college? : Complete / Incomplete

- f. Whether there are any institutions existing : Yes / No  
in the same premises in which the proposed junior college is to be started?
- g. If the answer is yes for **20.f.** whether a **No** : Yes / No  
**objection certificate** from the competent authority giving permission to start the newly proposed junior college in the same premises is enclosed.
20. The colleges located in the main road in urban areas should provide parking area to an extent of 20% of the total built up area (ie., a minimum of 1600 sft. for building of 8000 sft. without addl. Sections). Such parking area has to be provided either in the college premises or within a distance of 100 mtrs. thereof.
21. Whether the xerox copy of Fire Safety Certificate of the building issued by the Fire Service Department is enclosed? Yes / No

**Note:** *The lease deeds for the college buildings shall specifically be executed in the name of the society but not otherwise. The schedule of the property, door numbers, survey numbers and the purpose for which the building shall be used has to be mentioned clearly. All the details given regarding door numbers survey numbers and other details given in the lease deed shall be reflected in the building plan. The existing accommodation shall be clearly demarcated in the building plan. Failure to comply with the above requirements will result in summary rejection of the application.*

#### **SECTION – F (Other Requirements)**

22. Furnish the number of text and reference books of Intermediate standard if procured already (subject-wise total cost)

Sl.No	Subject	Number of books	Total cost

(Bills and orders placed need not be enclosed)

23. Furnish the list of tables, chairs, benches, black boards & almirahs etc., if procured, for the proposed college & total cost.

Sl.No	Name of the furniture	Price	Quantity	Cost

(Bills and orders placed need not be enclosed).

24. List of laboratory equipment if available, with cost of each item.

Sl.No	Name of the equipment	Price	Quantity	Cost

(Bills and orders placed need not be enclosed).

Note: **Evidence of item under 22, 23 & 24 shall be furnished to the satisfaction of the Expert Inspection Committee.**

25. Games & Sports material :

**DECLARATION – I**

I .....  
(Name & Designation)

of ..... Society /  
College hereby declare that the details given above are true and correct to the best of  
my knowledge.

I also understand that in case of particulars furnished are found incorrect at any  
stage, the sanction accorded is liable to be withdrawn without giving any reasons  
therefor.

I also understand that I will not have any claim for grant-in-aid either now or in  
future from the Government.

Signature of the Correspondent /  
Secretary of the Institution / Society

*(Resolution of the society in support of the above declaration should be enclosed)*

**DECLARATION – II**

(For the Educational Societies intending to start unaided junior colleges in rented  
accommodation)

I .....Secretary / Correspondent of  
..... Educational Society / Trust .....  
hereby declare that the ..... Private Unaided  
Junior College, which is proposed to be located temporarily in a rental building, will  
be shifted into our own building within five years of time after starting of the college,  
failing which the Provisional Affiliation & Provisional Permission (PP&PA) issued to  
my college will be liable for being withdrawn by the BIE without any notice.

Signature of the Correspondent /  
Secretary of the Institution / Society