

**BOARD OF INTERMEDIATE EDUCATION:: ANDHRA PRADESH::**  
**VIDYA BHAVAN:: HYDERABAD**



**Rc.No.AP-98/V1-1/2014-15**

**Dated:16 -06-2016**

**C I R C U L A R**

**Sub:** B.I.E – Vocational - Academic – Extension of provisional affiliation and sanction of Additional/New Courses for the academic year 2016-17 - Online applications are invited from the colleges imparting Vocational Courses in the State of Andhra Pradesh – Intimation to all the Junior Colleges in their Jurisdiction – Reg.

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All the Regional Inspection Officers, Board of Intermediate Education, Andhra Pradesh are hereby informed to intimate all the Principals & Managements of existing Vocational Junior colleges/ Junior Colleges having Vocational Courses and the existing General Junior Colleges for Opening of Voc. Courses for the academic year 2016-17 are permitted to submit proposals in **on-line** only. Further, the Regional Inspection Officers are also requested to issue a circular and give wide publicity for the submission of affiliation proposals in time with all the required documents.

Further the RIOs are hereby requested to inform all the Principals that they should not open new courses without the prior sanction from the Secretary, BIE, A.P. Hyderabad. Any such deviation will be viewed seriously, which will make them liable for disaffiliation besides imposition of penalty under A.P. Education Act and the rules made there under. Also instruct all the Principals / Managements not to submit the proposals directly to Board Office. Such proposals will be rejected. **If BIE may accord the permission for additional/new courses, the on-line will be opened otherwise colleges will not be allowed to feed the admitted candidates.**

The online application forms i.e., Form-II for extension of Provisional Affiliation including sanction of Additional/New Courses will be available in [www.apbie.cgg.gov.in](http://www.apbie.cgg.gov.in) in college services of BIE, AP. The managements should invariably upload the details in online along with all the required documents. The R.I.O in turn should verify all the applications forms thoroughly with regards to RCC accommodation, addl. accommodation for addl./New Courses Registered Lease Deed of building & Playground, FDR, FSC should be in force, Approved building plan, Sanitary Certificate, Structural Soundness Certificate, Parking area etc., as per norms and recommend to the head office for its sanction in on-line. The RIOs concerned are requested to submit a consolidated lists of proposals applied for extension of affiliation and sanction of additional/new Courses separately with the list of non-functioning colleges.

**The management is directed to pay affiliation fee by way of gateway to the on-line link provided by cgg.**

1. Data entry of the college details should be completed
2. RIOs has to login and verify the data entered by colleges and verify that the information is correct then only it has to be freezed.
3. After that only college affiliation will be enabled.
4. The application fee of Rs.500/- and prescribed inspection and affiliation fee should be paid together through on-line payment link provided by **cgg**. The RIO of concerned district will reconcile the proposals through on-line only.

The last date for on-line applications is 30.06.2016 without late fee. The due dates with penalty are furnished here under.

With late fee of Rs.1,000/- upto	15.07.2016
With late fee of Rs.3,000/- upto	30.07.2016
With late fee of Rs.5,000/- upto	16.08.2016
With late fee of Rs.10,000/-upto	31.08.2016
With late fee of Rs.15,000/-upto	15.09.2016
With late fee of Rs.20,000/-upto	30.09.2016

Further the RIOs are informed that the fees structure i.e., affiliation fee inspection fee which are communicated during the earlier academic years holds good.

The RIOs are requested not to recommend for additional/new courses without sufficient additional accommodation and the same may be informed to the management, so that they should not make admissions in those sections which are not recommended by TMC.

The management who have already paid affiliation fee for the a.y. 2016-17 also directed to upload their college particulars along with challan number in on-line. Hence this office is making arrangements for sanction of affiliation in on-line.

**Sd/- M.V. SATYANARAYANA, I.A.S.,  
SECRETARY.**