

Secretary(off) :- 0866-2974131
Joint Secretary (Admin) :- 9705655001

TENDER DOCUMENT

for

Transportation of

**ANSWER BOOKS & OTHER
MISCELLENOUS ITEMS
for the year 2017-18**



**SECRETARY
BOARD OF INTERMEDIATE EDUCATION
ANDHRA PRADESH
VIJAYAWADA**

Sl. No.

PRICE: ` 500/-

**BOARD OF INTERMEDIATE EDUCATION : ANDHRA PRADESH
NAGARJUNA NAGAR, VIJAYAWADA - 520 008**



Rc.No:50/D4/2017-18

Date: 28-11-2017

TENDER FORM

Issued to M/s

Signature & Office seal of
the issuing officer

(To be filled & signed by the tenderer)

I/We.....

..... Submit the Tender for Transportation of Answer Books & Other Miscellaneous Items for the year 2017-18 as per the Tender Notice Rc.No 50/D4/2017-18, Dt.28-11-2017.

I/We.....

With reference to your tender notice, accept the Terms & Conditions governing the tender as detailed in the Tender Schedule and enclose the Demand Draft No(s).....Dated:.....for `10,000/- (Rupees Ten Thousand only) drawn in favour of the Secretary, Board of Intermediate Education, A.P., in(name of the bank) towards Earnest Money Deposit.

I/We also enclose herewith the following documents:

1. Attested Copy of IBA approved Certificate.
2. Attested Copy of audited balance sheet / IT returns for the last three (3) years.
3. Certified copies of Agreements / Work Orders of Transporting confidential material of Government Institutions.
4. Self-Declaration on a non-judicial stamp worth of ` 10/- (Rupees Ten only) declaring that RTA certified vehicles (closed Containers with Lock facility) will be supplied and approved rates are valid for a period of 12 (Twelve) months from the date of acceptance of the Tender.
5. The copy of latest Sales Tax clearance/VAT /GST certificate issued by the competent authority where they are assessed or assessable to Sales duly attested by any Gazetted Officer.

SIGNATURE OF THE TENDERER

TENDERS FOR TRANSPORTATION OF ANSWER BOOKS & OTHER MISCELLANEOUS ITEMS FOR THE YEAR 2017-18

BOARD OF INTERMEDIATE EDUCATION : ANDHRA PRADESH
NAGARJUNA NAGAR, VIJAYAWADA - 520 008



Rc.No:50/D4/2017-18

Date: 28-11-2017

TENDERS FOR TRANSPORTATION OF ANSWER BOOKS & OTHER
MISCELLANEOUS ITEMS FOR THE YEAR 2017-18

TERMS & CONDITIONS

- 1) The Tenderer should submit the original Tender Form duly filled in along with enclosures to the Joint Secretary (Admin), Board of Intermediate Education, A.P., Nagarjuna Nagar, Vijayawada before **3.00 p.m.** on **12-12-2017** in a double sealed cover super scribed as **"TENDER FOR TRANSPORTATION OF ANSWER BOOKS & OTHER MISCELLANEOUS ITEMS FOR THE YEAR 2017-18"**.
- 2) The Tender forms are not transferable and telegraphic/fax/postal tenders will not be entertained.
- 3) a) Tenders should be accompanied by a Demand Draft for ` **10,000/-** (Rupees Ten Thousand only) drawn on or after the date of the publication of this tender notice in favour of the Secretary, B.I.E., A.P., on any nationalized bank towards **Earnest Money Deposit (EMD)** other wise the tenders will summarily be rejected. The E.M.Ds of the previous tenders, if any pending, will not be adjusted under any circumstances.
b) The **E.M.D.** amount so deposited of the successful tenderers will be **retained** with B.I.E., for a period of **one year** i.e. 12 months from the date of the acceptance of tender with no interest thereon. The E.M.D. of the unsuccessful tenderers will be returned after acceptance of the tenders on production of a requisition letter from the firms.
- 4) The tenderer should produce
 - a) The latest valid copy of the approval of Indian Banks Association duly attested by any Gazetted Officer.
 - b) The copy of latest Sales Tax clearance/VAT /GST certificate issued by the competent authority where they are assessed or assessable to Sales duly attested by any Gazetted Officer.
 - c) The prescribed self declaration on a non-judicial stamp worth of ` 10.00 (Rupees Ten only) declaring that RTA certified vehicles (closed Containers with Lock facility)

will be supplied and approved rates are valid for a period of 12 (Twelve) months from the date of acceptance of the Tender.

- d) Attested Copy of audited balance sheet / IT returns for the last three (3) years.
 - e) Certified copies of Agreements / Work Orders of Transporting confidential material of Government Institutions.
- 5) a) Rates should be quoted inclusive of all Taxes/ Toll Gate / Weighing Charges applicable.
b) The rates should be quoted only for Routes specified in the Annexure-I.
c) The rates should be visible and if any corrections therein, should be attested.
 - 6) Routes proposed can be changed as per the BIE, AP requirement, at the discretion of the Secretary, B.I.E, A.P.
 - 7) The tenders will be **opened on 12-12-2017 at 4.00 p.m.**, in the premises of O/o the Secretary, Board of Intermediate Education, A.P., Vijayawada in the presence of the tenderers (or) their authorized representatives who are present at that time.
 - 8) The Secretary, Board of Intermediate Education, A.P, Vijayawada reserves the right to reject any or all the tenders received without assigning any reason(s).
 - 9) The tenders may normally be finalized and awarded to a successful tenderer whose tender has been determined to be substantially responsive basing on the report of the Committee and lowest rate quoted. As such it should be noticed that quoting of the lowest rate is not a criteria for awarding the contract.
 - 10) The Secretary, Board of Intermediate Education, A.P, Vijayawada will have the discretion to cut down the rates by negotiation and also to distribute the Routes between several tenderers in order to ensure prompt supply.
 - 11) The successful tenderer should enter into an Agreement for a due Performance on a non-judicial stamp worth of ` 10/- (Rupees Ten only) payable by the tenderer (proforma of the Agreement is enclosed).
 - 12) Failure on the part of the successful tenderer to enter into an agreement as specified under cl. 11 above, within the specified date, shall entail forfeiture of E.M.D., besides suitable legal action and keeping the firm under black list.
 - 13) This contract is to last for twelve months (12 months) from the date of approval of the tender. But in the event of any breach of agreement at any time in any manner on the part of the supplier, the contract shall be terminable by the Secretary without compensation to the supplies. The contract may also be put to an end at any time by the Secretary upon giving THREE days notice.

- 14) No advance payment will be made. Bills will be cleared in normal course.
- 15) The balance amount will be made by way of A/c payee cheques / online on the firm's name after deducting the TDS / penalties etc. if any.
- 16) Upon the complete fulfillment of this contract by the successful tenderer to the satisfaction of Board of Intermediate education, AP the Earnest Money Deposit shall be returned duly deducting the amounts, if any, due by the supplier to this office.
- 17) The decision of the Secretary, Board of Intermediate Education, A.P., Vijayawada., shall be final in all matters in respect of this tender.
- 18) The tenderer should carry out scrupulously all the instructions given to them from time to time by BIE, AP.
- 19) All the disputes shall be subject to the jurisdiction of the High Court of Andhra Pradesh only.

SECRETARY

I agree to the above terms and conditions.

Signature of the Tenderer
Designation with Office Stamp

**BOARD OF INTERMEDIATE EDUCATION : ANDHRA PRADESH
NAGARJUNA NAGAR, VIJAYAWADA - 520 008**



**TENDERS FOR TRANSPORTATION OF ANSWER BOOKS & OTHER
MISCELLANEOUS ITEMS FOR THE YEAR 2017-18**

*(To be signed & submitted by the tenderer on a non-Judicial stamp paper worth of
`10/- to be borne by the tenderer)*

DECLARATION

I/We.....
do hereby declare that I/We shall keep my offer open for acceptance for a period of
one year i.e. 12 months from the date of acceptance of tenders and in the event of my
offer being accepted, I/We shall abide by the Terms & Conditions and shall execute
the Agreement as prescribed in the Tender Schedule.

- 1) Name of the Tenderer signing
(in BLOCK LETTERS)
- 2) Designation & Status of the
Tenderer signing the tender
(ie. Proprietor etc.)
- 3) Detailed address of the Tenderer
- 4) Residential Address with Phone Nos.
- 5) Firm's Address with Phone Nos.
- 6) Firms PAN No.

**SIGNATURE & OFFICE SEAL
OF THE TENDERER**

BOARD OF INTERMEDIATE EDUCATION, A.P, VIJAYAWADA

**TENDERS FOR TRANSPORTATION OF ANSWER BOOKS & OTHER
MISCELLANEOUS ITEMS FOR THE YEAR 2017-18**

FORM OF CONTRACT

(To be submitted by the tenderer on a non-judicial stamp paper worth of ` 10/-duly signed)

To
The Secretary,
Board of Intermediate Education,
A.P., Nagarjuna Nagar,
Vijayawada.

I/We.....
..... (Hereinafter referred to as "THE SUPPLIER") hereby contract and agree on the acceptance of tender by the Secretary, Board of Intermediate Education, A.P, Vijayawada (hereinafter referred as the "SECRETARY"). In accordance with the conditions of contract noted below, hereby deposited a sum of `10,000/- (Rupees Ten Thousand only) as Earnest Money Deposit to be returned to me by the Secretary, BIE, AP after the expiry of the period of agreement.

CONDITIONS OF CONTRACT

- 1) This contract is to last for twelve months (12 months) from the date of acceptance of the tender. But in the event of any breach of agreement at any time in any manner on the part of the supplier, the contract shall be terminable by the Secretary, BIE, AP without compensation to the supplies. The contract may also be put to an end at any time by the Secretary, BIE, AP upon giving THREE days notice.
- 2) The agreed rates are applicable for one year from the date of agreement (including all taxes / Toll Gate / Weighing / Hamali for Loading and Unloading Charges).
- 3) The material are to be delivered as ordered by the Secretary, BIE, AP or by the Officer authorized by the Secretary, BIE, AP on his behalf from time to time. In case of failure to supply goods at the place of delivery, the consequent extra expenditure shall be borne by the supplier.
- 4) Time & Date of delivery of the materials shall be deemed to be the essence of the contract and the supplier shall deliver the materials as per the schedule to be given by this office in the order for supply by the Secretary, BIE, AP or by the officer authorized on his behalf.
- 5) If the supplier commits breach of the agreement, the Secretary, BIE, AP has right to forfeit the EMD as well as 5% of the Security Deposit so deducted from the bills and the supplier shall have no claim for the said amounts.

- 6) Upon the complete fulfillment of this contract by the supplier to the satisfaction of the Secretary, BIE, AP the EMD sum of ` 10,000/- (Rupees Ten Thousand only) deposited by the supplier shall be returned duly deducting the amounts if any due by the supplier to this office.

14) PENALTY CLAUSES

- a) If the supplied material found unsatisfactory (or) not conform with the specifications mentioned in the Annexure enclosed to the tender schedule, at any stage, a penalty of minimum 5% will be imposed on the supplier on the total cost of the concerned consignment. For major defects payment will be forfeited besides keeping the firm under black list and informing the same to IBA.
- b) If the supplier fails to deliver the material on or before the said date and time specified for it, the Earnest Money Deposit is liable to be forfeited and the extra cost is involved on the purchase of the material so ordered from the source shall be charged on the supplier who shall be bound to pay such charges.

SECRETARY
Board of Intermediate Education, A.P
Vijayawada

SIGNATURE OF THE SUPPLIER
WITH STAMP & ADDRESS

WITNESS:

- 1.
- 2.

**TENDERS FOR TRANSPORTATION OF ANSWER BOOKS & OTHER
MISCELLANEOUS ITEMS FOR THE YEAR 2017-18
ANNEXURE - I**

Sl. No	Place	Rate per Quintal including all Rs.	Rate per bag of 60 kgs. including all Rs.
1	Srikakulam		
2	Vizianagaram		
3	Vizag		
4	Rajahmundry		
5	Eluru		
6	Vijayawada		
7	Guntur		
8	Ongole		
9	Nellore		
10	Thirupathi		
11	Kadapa		
12	Kurnool		
13	Ananthapur		

**SIGNATURE OF THE TENDERER
WITH OFFICE SEAL**